

LYCEUM CAMPUS REGULATION ON ACADEMIC QUALITY AND STANDARDS COMMITTEE (AQSC)

1. Introduction and context

The quality system of the Lyceum Campus is an integrated management system which helps the campus to maintain and develop the quality of Campus operations. It provides the structures and defines the procedures and responsibilities of well-functioning quality management. This variety of mechanisms for assuring and enhancing the quality of academic provision, leading to the outcomes, is articulated through the Academic Quality Assurance Policy Framework of the Lyceum Campus (2022).

An independent Joint Committee of the Campus Council and Academic Syndicate, named as ‘**Academic Quality and Standards Committee (AQSC)**’ has been established as a ‘**Central Coordinating Quality System**’, to drive the internal quality assurance system centrally, and through its Faculty Level Internal Quality Assurance Cells (IQAC).

The AQSC is directly responsible for monitoring the implementation, outcomes and scheduled reviews of the Academic Quality Assurance Policy Framework of the Lyceum Campus and its accompanying procedures.

The AQSC comes under the purview of the Council of the Campus and would be affiliated to Academic Affairs Department of the Central Administration for administrative purposes and logistic support.

UGC/ZHETC expectations for governing internal quality assurance system centrally in Universities and HEIs are :

‘The University/HEI has an established and effective internal quality assurance system with internal quality assurance unit (IQAU) at the center and internal quality assurance cells (IQAC) at the Faculty level ‘ ‘Standard 10.5 pp 84 (UGCZHETC Manual for Institutional review of Sri Lankan Universities and Higher Education Institutions 2015) ‘The University programmes/ courses/awards are reviewed regularly against identified performance targets by the IQAU and IQAC and reported to Senate and Councils, and improvement plans are implemented by the Faculties/Departments’ STANDARD’ 10.6 pp 84 (UGCZHETC Manual for Institutional review of Sri Lankan Universities and Higher Education Institutions 2015).

The apex committee for quality in Lyceum Campus is the Academic Quality and Standards Committee (AQSC), which is a joint Committee of Campus Council and Academic Syndicate.

Related Code of Practice, Policies, and Regulation of the Lyceum Campus:

- i. Academic Quality Assurance Policy Framework (2022) (lyceumcampus.lk).
- ii. Code of Practice on Annual Programme Monitoring Process and Procedure (2022) (lyceumcampus.lk).
- iii. Staff Development Policy (2022) (lyceumcampus.lk).

2. Purpose

The purpose of the Academic Quality and Standards Committee is to:

- i. Oversee the implementation and monitoring of Academic Quality Assurance Policy Framework for the quality and standards of education provision (undergraduate, taught postgraduate, and research postgraduate programmes) and the student academic experience at the Campus;
- ii. Oversee and ensure appropriate action is taken in response to identified quality matters at the relevant level (Campus, Faculty, Department, Programme), particularly where there is evidence of risk to quality and standards;
- iii. Oversee and respond to the requirements of External Quality Assurance (EQA) bodies, such as those of MoHE, professional, and Regulatory bodies;
- iv. Provide academic scrutiny of proposals for new and the revalidation of existing programmes and educational collaborative partnerships;
- v. Be responsible for the development and maintenance of education regulations, policies and Codes of practice; and

- vi. Promote and report upon good practice and innovation.

3. Functions of the Academic Quality and Standards Committee

The functions are listed under relevant subtitles.

3.1 Oversight of the quality framework

- To govern and oversee the effectiveness of the Campus's Academic Quality Assurance Policy Framework, for assuring educational provision at the campus, taking account of both the internal and external context, ensuring that it takes proper account of the views of students, external examiners, external quality bodies, and members of staff;
- To ensure that the individual components are integrated and combined to form a cohesive Framework; and
- To set the agenda for review and identify specific priorities and themes to be reviewed on an annual basis, (Refer: Code of Practice on Annual Programme Monitoring Process and Procedure).

3.2 Operation of and outcomes arising from the Academic Quality Assurance Policy Framework

- To review the outcomes from the Campus's Quality Framework, ensuring that the quality and standards of education provision and the student learning experience are being upheld and relevant concerns or imperatives are being satisfactorily addressed;
- To oversee the submission of the annual report to the Governing Council; and
- To respond to any issues identified from a review of institutional level data and information on key quality measures.

3.3 External quality assurance bodies and requirements

- To oversee preparations for institutional level quality reviews; and
- To ensure alignment between the campus's requirements for quality and standards and all

relevant external reference points.

3.4 Approval and revalidation of programmes

- To scrutinize proposals and make recommendations for approval to the Council for establishing new programmes of study, or new areas of provision and significant changes to existing programmes;
- To oversee the periodic revalidation of existing programmes (Refer Code of Practice on Periodic Programme Review Process and Procedure); and
- To review and agree proposals for establishing new educational collaborative partnerships and overseeing the delivery of existing partnerships.

3.5 Regulatory framework

- To develop discrete education regulations or policies; and
- To scrutinize and agree new and significant revisions to education regulations, codes of practice, and policies that govern the campus's academic provision and the student academic experience.

3.6 Academic integrity

- To monitor institutional level data and information regarding academic misconduct across the campus and intervene where appropriate.

3.7 Identify good practice

- To highlight, report and refer any arising issues and areas of good practice with regards to academic standards and, more widely, learning, teaching and assessment.

4. Membership shall be:

Professor Emeritus Mohan de Silva	President
Dr. Mohan Lal Grero (Chair)	Deputy President
Dr. (Mrs.) Kumari Grero	Council Member
Professor Emeritus Uma Coomaraswamy	Council Member
Professor Emeritus P.S.M. Gunaratne	Council Member
Mr. Nikitha Grero	Chief Executive Officer
Sir Michael Wilshaw	Council Member
Deans of Faculties	
Two elected members of Academic Syndicate	

5. Quorum

The Chair and one third of the total membership.

6. Mode of operation

The Committee shall meet once each month on pre determined meeting dates. The Committee's annual schedule of business will be identified at the start of each academic year.

Category	Administration & Management
Type	Committee
Approved By	President
Effective Date	27.06.2022
Last Approved Revision	----
Sponsor	Registrar
Responsible Officer	Deputy Registrar