

LYCEUM CAMPUS

HIGHER DEGREES COMMITTEE

1. Introduction

The Higher degrees committee is one of the Committees of the Academic Syndicate constituted by the Council of the Lyceum Campus, to provide leadership, strategic advice and quality assurance in research, and research training, for students and staff to achieve quality higher research degrees.

2. Functions

Functions of the Higher Degrees Committee are :

- i. To have oversight of the implementation, monitoring and review of the Code of Good Practice for Research;
- ii. Work in close cooperation with Faculty Boards and Policy Committee in order to advise the Academic Syndicate on establishment, monitoring and review of by-laws, regulations, and subject-specific guidelines on the following for postgraduate degrees, and make it readily available for students, staff, and examiners:
 - Student admission;
 - Awarding scholarships;
 - Supervision and supervisory practices;
 - Appointment of supervisors;
 - Confirmation of candidature;
 - Monitoring of candidature and progress;
 - Appointment of internal and external examiners;
 - Overseeing the examination process; and
 - Recommending award of research higher degrees to Academic Syndicate.

- iii. To ensure effective arrangements to maintain academic standards and enhance the quality of postgraduate programmes aligned with the Sri Lanka Qualifications Framework (SLQF);
- iv. To ensure that postgraduate programmes have a balance of taught courses and independent research component, with appropriate weightage, in alignment with SLQF;
- v. To ensure that postgraduate assessment procedures are documented in bylaws and complementary guidelines, and effectively communicated to all students, relevant staff, examiners and supervisors;
- vi. To review progress of postgraduate programmes and of the progress of research students annually, and make recommendations to the Academic Syndicate on remedial measures;
- vii. To ensure timely action is taken to deal with research misconduct; and
- viii. To ensure consistency in adherence to regulations governing higher degree programmes/ courses.

3. Membership

Membership shall be :

President/Deputy President (Chair)

Chair of Academic Syndicate

Deans of each Faculty

Nominee from the Council

Registrar (as Secretary to convene meetings and record keeping)

Committee may co-opt such other persons to its membership as it determines time to time.

4. Quorum

Quorum for meetings shall be the majority of the total membership

5. Mode of Operation

Meetings of the Committee shall be held once a month.

Registrar, as the Secretary to the Academic Syndicate shall record the minutes and convene the meetings.

Category	Administration & Management
Type	Regulation
Approved By	President
Effective Date	25/07/2022
Last Approved Revision	
Sponsor	Registrar
Responsible Officer	Deputy Registrar